

BOSOMTWE DISTRICT ASSEMBLY



2025 COMPOSITE ANNUAL ACTION PLAN

**Prepared by
District Planning Co-ordinating Unit**

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Introduction

As the basic unit for achieving holistic national development, the National Development Planning Commission at every plan year releases guidelines for preparing Medium-Term Development Plans for all metropolitan, Municipal, and District Assemblies (MMDAs) nationwide. This is to ensure uniformity and harmony in the implementation of national policy. By this, MMDAs are mandated by *National Development Planning (System) Regulations 2016, LI 2232* and *Section 83 (1a) Act 936 Local Governance Act, 2016*, further states that “A District Planning Authority shall initiate and prepare district development plans and settlement structure plans in the manner prescribed by the Commission and (1b) ensure that the district Development Plans and Settlement structure plans are prepared with the full participation of the local community”

In fulfillment of this mandate, Bosomtwe District has prepared her ‘working document’ (Medium Term Development Plan-2022-2025) based on the NDPC guidelines.

The 2025 Composite Annual Action Plan (CAAP) being the fourth-year plan for this plan period, has a proposed ninety-three (89) programs and projects for implementation. The total budgeted cost for the implementation of these projects and programmes in the district stands at **Thirteen million, eight hundred and forty-five thousand six hundred and ninety-two Ghana Cedis, twenty-eight pesewas (Gh¢13,845,692.28)**. These projects and programmes are mainly made up of routine administrative programmes, completed, and ongoing projects that have been rolled over for the 2025 fiscal year. The plan will be financed by the DACF, DACF-RFG, IGF, Donors, and other GoG funding sources.

The 2025 CAAP is prepared around five Programmes (PBB) with their respective sub-programmes: Management and Administration, Infrastructure Delivery and Management, Social Service Delivery, Economic Development, and Environmental and Sanitation Management.

Vision

The Assembly’s vision is to become “the most vibrant District Assembly in Ghana implementing government’s development agenda in a transparent and accountable manner”

Mission

The Bosomtwe District Assembly exists to execute sustainable development programmes in all sectors of the economy through active citizen participation and accelerated service delivery in accordance with sound environmental principles to improve the quality of life of its people.

Key Functions

The BDA performs a number of co-ordinated statutorily defined functions derived from Section 245 of the 1992 Constitution of the Republic of Ghana as well as Section 10 (3) of the Local Government Act, 2016 (Act 936). Broadly, these functions which are deliberative, legislative and executive in nature, include but not limited to the following.

- Responsible for the overall development of the district
- Preparation of development plans and budget
- Formulate and execute plans, programmes and strategies for the effective mobilization of resources necessary for the overall development of the district;
- Promote and support productive activity and social development in the district ;
- Initiate programmes for the development of basic infrastructure
- Provide municipal works and service in the district;
- Be responsible for the development, improvement and management of human settlements and the environment in the district;
- In co-operation with appropriate national and local security agencies, be responsible for the maintenance of security and public safety in the district;
- Perform such other functions as may be provided under any other enactment.

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Programmes (PBB)	Sub-programme (PBB)	No .	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Department/Institution	
					Q1	Q2	Q3	Q4	GOG	IGF	Oth ers	NEW	Ongoing	Lead	Collaborating
Management and Administration	General Administration	1.	Conduct Training/Capacity Building for Staff/Assembly members/Area Councils	Kuntanase					30,000					HUMAN RESOURCE DEP'T	CA/Depts/Units
		2	Undertake Project Management (award of contracts, site inspections, etc.)	Kuntanase					50,000					CA	DPCU
		3	Provide funds for running cost of official vehicles	Kuntanase					120,000					FINANCE	CA
		4	Procure office equipment and consumables (computers and accessories, stationery and furniture, photocopier, sanitary tools etc.)	Kuntanase					90,000					CA	PROCUREMENT UNIT
		5	Repair and maintenance of general equipment and other facilities	District wide					100,000					CA	WORKS
		6	Provide funds for all National Celebrations (6 th March, Farmers' Day, My 1 st Day at School)	District wide					120,000					FINANCE	CA

		7	Compensation for employees	Kuntanase					4,470,887.28					CA	FINANCE
		8	Payment of transfer grant for posted-in staff	Kuntanase						34,000				CA	FINANCE
		9	Payment of Ex-gratia for Assembly Members	Kuntanase						50,000				CA	FINANCE
		10	Provide funds for organization of statutory committee/adhoc meetings	District wide					100,000					FINANCE	CA
		11	Provide funds for District Security and sub-vented organizations	Kuntanase					50,000					FINANCE	CA
		12	Provision of Wall Cabinets for offices	Kuntanase					30,000					WORKS/PROCUREMENT	CA
		13	Provide funds for contingency	Kuntanase					80,000					FINANCE	CA
		14	Support Community-Initiated Projects (CIP)	District wide					120,000					CA	WORKS
	Finance and Revenue Mobilization	15	Expand the use of the DLREV software for revenue mechanization and Update District Revenue Database	selected communities					70,000					MIS	CA
		16	Procure Value books	Kuntanase					30,000					FINANCE	CA
		17	Prepare and implement Revenue Improvement Action Plan (RIAP)	Kuntanase					20,000					FINANCE	CA
	Planning, Budgeting and Coordination	18	Organize 2No. Town Hall meetings (Annual and Mid-Term Review and Budget Hearings)	Selected communities					40,000					CA	FINANCE

		19	Monitoring and Evaluation of programs and projects	District wide					50,000					DPCU	CA
		20	Preparation of 2026-2029 MTDP	Kuntanase					70,000					DPCU	CA
		21	General Field Data Collection	Districtwide					2,000	5,000				Statistics	CA
		22	Preparation of 2026 Composite Annual Action Plan and Budget	Kuntanase					25,000					CA	FINANCE
		Sub-Total GH¢5,756,887.28													
Infrastructure Delivery and Management	Physical and Spatial Planning	23	Implementation of Street Naming and Property and digital Addressing	Jachie, Pramso Abrankese					40,000				PPD/Cons ultant CA		
		24	Spatial & Technical Planning Committee Meetings	Kuntanase					16,000					PPD	TSC/SPC
		25	Conduct planning education and sensitization	Abrankese, Sewua, Aputuogya					20,000					PHYSICAL PLANNING	SPC/CA
		26	Preparation/ Revision of spatial Plans: (SDF, Structure plan, Local Plans)	District wide					15,000					PHYSICAL PLANNING	SPC/CA
		27	GIS training and Application Software.	Kuntanase						10,000				PHYSICAL PLANNING	SPC/CA
	Transport	28	Reshaping of 30km feeder roads	Selected feeder roads					250,000					WORKS	CA
		29	Tarring of 15km road	Abono junction to Nyameani					1,000,000.00					WORKS	CA
		30	Create awareness on road reservations						3,000					CA	DPCU

			and removal of obstacles	Selected communities											
		31	Organize road safety and road traffic regulations campaign	Selected communities					3,000					DPCU	CA
		32	Completion of 1No. 12-seater WC with mechanized boreholes.	Esereso					30,405					WORKS	CA
		33	Procure and install 350 complete streetlight bulbs	District wide					80,000					Procurement	CA
		34	Facilitate extension of electricity to newly built areas and other facilities.	District wide					30,000					WORKS	CA
		35	Renovation of office buildings and residential accommodations.	District wide					100,000					WORKS	CA
		36	Completion of 1No. 12 seater WC Toilets with mechanized boreholes.	Abuontem					210,000					WORKS	CA
		37	Drilling and mechanization of 1No. boreholes	Abuontem					25,000					WORKS	CA
		38	Completion of 2 No. 10 Aqua-privy Toilets	Brodekwan, Atafra					30,000					WORKS	CA
		39	Support to the WATSAN committee	District wide						10,000				WORKS	CA
	Sub-total GH¢1,872,405														
Social Service Delivery	Education and Youth Development	40	Procure and distribute 300No. mono desks for school in the district	District wide					110,000				CA	Procurement	GES
		41	Rehabilitation of 1No. 3-Unit	Prabon					59,000					WORKS	CA

			Classroom block with Office and store.												
		42	Support to Department of Education.	Aputuogya				80,000					Education	CA	
		44	Construction of 5 Unit pavilion at Jachie D/A	Jachie				350,000					WORKS	CA	
		44	Construction of 1No. 2 KG block	Nyameani				50,000					WORKS	CA	
		45	Completion of 1No. 12 seater WC Toilets with mechanized boreholes.	Feyiase				210,000					WORKS	CA	
		46	Construction of 1No. 6 unit classroom block	Beposo SHS				350,000					WORKS	CA	
		47	Completion of pavilion dining hall, office, kitchen and store room for St. Michael Voc. /Tech. SHS	Pramso				200,000					WORKS	CA	
	Water, Sanitation and health	48	Conduct food handlers medical screening and education	District wide					15,000					DEHU	GHS
		49	Facilitate the Fumigation, Disinfection and cleaning exercise	District wide				100,000						Zoomlion	CA(DEHU)
		50	Refuse Evacuation and Environmental Enhancement Programmes	Selected communities				300,000						DEHU	CA
		51	Construction of 1No. 2 bedroom semi-detached Nurses' quarters	Bonkorkor				550,000						WORKS	CA

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			Child protection sensitization in communities	Abrankese Kokodei Piase Worakose					10,000						
		61	Registration, renewal and monitoring of Day-Care Centers, NGOs, CBOs and Residential Homes.	District wide					5,000					SW&CD	CA
		62	Skill training of PWDs in income generating activities.	Kuntenase					10,000					SW&CD	DFMC
		63	Support to PWDs and OPWDs	Kuntenase					6,000					SW&CD	CA
		64	NHIA registration of LEAP beneficiaries, indigents and children enjoying school feeding	District wide					10,000					SW&CD	CA
		65	Facilitate implementation of School Feeding Programme	Beneficiary schools					10,000					Education	GSFP Secretariat
		66	Facilitate implementation of Free SHS programme	District wide					20,000					Education	CA
Sub-total										GHc3,868,000					
Economic Development	Trade, Tourism and Industrial Development	67	Organize capacity building programmes for tourist guards and professional swimmers	Lake Bosomtwe tourist area					10,000		5,000			CA	HRM
		68	Inspection and assessment of Hospitality facilities around the lake	Lake (Abono)						50,000				CA	EPA
		69	Training in Beekeeping for livelihood for	Piase					4,800					BAC	CA

			Unemployed Graduate Youth (LED)											
	70	Registration of client Businesses (Sole Proprietorships) (LED)	Kuntanase					5,000					BAC	Ghana Enterprises Agency
	71	Training in Small Business Management for Graduate Apprentices(LED)	Districtwide						10,000				BAC	CA
	72	Training in Improved Fish Farming Technology for Unemployed Graduate Youth	Abono					3,600					BAC	CA
	73	Construction of improved 1No. 16 - Seater WC toilet with 4No. bathrooms, 6No Urinals with 4000lit septic Polytank with concrete storage and 1No. 2000 lit overhead polytank connected to electricity.	Abono					550,000					WORKS	CA
	74	Construction of 1No. 12 seater WC with 1No. Mechanized boreholes and concrete storage and 1No. 1000 liter polytank connected to electricity	Krom Adwafo					330,000					WORKS	CA

		75	Provide Extension services to crops and animal farmers and other Agric. Value chain actors	District wide					45,000					AGRIC	CA
		76	Undertake Monitoring, Data collection and Planning session across the district	District wide					5,000					AGRIC	CA
		77	Implement Government Flagship Programs in the Agric sector e.g. PERD, PFJ,RFJ	District wide					10,000					AGRIC	CA
		78	Provide Crops and Livestock Disease and Pest Management and Veterinary services to crops, livestock, poultry and pets	Kuntanase					6,000					AGRIC/BAC	CA
		79	Provide Nutrition Education and promotion of Alternative Livelihood activities for women farmers in the district	District wide					10,000					AGRIC	CA
		80	Construction of District Market at Akwaaduo	Akwaaduo					1,000,000					WORK	CA
Sub-total									GH¢ 2,044,400						
Environmental and Sanitation Management	Disaster Prevention and Management	81	Public education and sensitization and assessment on Disaster types.	District wide					15,000					NADMO	PP & DWD
		82	Monitoring and inspection of flood prone areas	District wide					5,000					NADMO	CA

		83	Dredging of major drains in the District.	District wide					1,000					NADMO	CA		
		84	Capacity building of staff and Disaster Volunteer Groups (DVG)	District wide					40,000					NADMO	HR		
	Natural resource conservation and management	85	Enhance public awareness on CREMA bye-laws	Lake Bosomtwe Biosphere Reserve					10,000					FORESTRY & NATURAL RESOURCE CONS. DEPT.	CREMA		
		86	Enforcement of sanitary Laws	District-wide					5,000		100,000			DEHU	CA		
		87	Facilitate implementation of RELAB (Building Resilience of Lake Bosomtwe to Climate Change) project	Lake Bosomtwe Biosphere							100,000			FORESTRY & NATURAL RESOURCE CONS. DEPT.	CREMA		
		88	Procure 10No. 2400 liter waste bin containers, sanitary tools and equipment	Selected communities					8,000					CA	DEHU		
		89	Introduce and Implement Community Led Total Sanitation (CLTS) in 5 communities.	5 communities					20,000					HEALTH-DEHU	CA		
Sub-total																GH¢ 304,000	
Grand total																GH¢ 13,845,692.28	

